

CONTINUED PROFESSIONAL DEVELOPMENT FUNDING

A guide for those eligible for CPD funding.



Introduction

In line with the 2019 Ministerial announcement of £150m increased investment in continuing professional development (CPD) for nursing associates, nurses, midwives and allied health professionals (AHPs) this guidance supports eligible individuals to access their **£333**. This funding will be distributed and managed through NHS England regional offices.

This guidance is intended to support CPD requirements of nursing associates, nurses, midwives and AHPs in NHS Trusts and GP Practices. This investment will allow access to funding linked to personal professional requirements as well as system and population health priorities. This funding aims to support the NHS, and support building skills and expertise of our workforce vital to services and communities.

Eligibility

Who can receive this investment?

Registered nursing associates, registered nurses, midwives, and allied health professionals in the NHS (in England) are eligible for the CPD funding. This funding settlement has been secured and agreed with HM Treasury specifically as part of the Department of Health and Social Care's negotiations for the NHS workforce in England.

This funding is not available for nursing, midwifery and allied health professionals in social care, local government or in other sectors outside of NHS in England (including CICs and social enterprises).

Which professions are included in the AHP group?

Art Therapist	Occupational Therapist	Physiotherapist
Radiographer	Operating Department Practitioner	Chiropodist/Podiatrist
Dietitian	Orthoptist	Prosthetist/Orthotist
Drama Therapist	Osteopath	Speech and Language Therapist
Music Therapist	Paramedic	

Ways to access your funding



You can access your funding via two routes, these are;

01

THE HUB PLUS EVENT

Booking your place on to one of our CPD funded in-house events. You can access these through the events calendar linked below;

[CLICK HERE](#)

02

FUNDING REQUEST FORM

To access external events, you will need to complete the funding request form. Your request will be reviewed for eligibility and confirmed by a member of the team.

You'll find more about this process on the next page.



Accessing External Training

01

COMPLETE FUNDING REQUEST FORM

Click [here](#) to access the funding request form. Your request will be responded to within 2-3 working days.

02

APPROVAL EMAIL

Before proceeding with any event bookings, you must ensure you have received your The Hub Plus approval email.

03

PAYMENT

Payment can be made through direct payment to the event provider, or through reimbursement. You will be provided with further detail in the approval email.

04

REPORTING ANY CHANGES

Should you need to cancel or change any details of your event. You must inform The Hub Plus at ddlmc.thehubplus@nhs.net

05

EVALUATION

Once you have completed your training, you will be sent an evaluation form – this will allow us to measure the impact of the CPD funding to provide to NHS England.

FAQ's

What is the funding intended to be used for?

The CPD funding will provide an individual development fund for frontline clinical professionals to:

- Equip them with new clinical skills to enhance the care they provide to patients and develop their careers.
- Support staff in moving between sectors, for example by enabling nurses and AHPs in hospitals to move to new roles in primary care and community care, supporting improved primary care access and out of hospital care.
- Support the maintenance of their continuing professional registration by helping them to meet requirements from their professional regulators.

Can the CPD funding be used for roles, i.e., secondments to rotational roles for leadership development?

No, CPD funding can only be used for the development of staff in these roles and not for salaries or backfill.

Can the money be used to pay for learning equipment like laptops / tablets?

No this cannot be included as this is capital expenditure.

FAQ's

Can the funding be used to pay for backfill to allow attendance at a conference?

Conference fees can be claimed if they fit within the agreed allocation for personal CPD. Backfill, travel or subsistence is **not** included.

Can the £333.00 be used as part payment for a more expensive course?

Yes

Can the money be used to pay for learning equipment like laptops / tablets?

No this cannot be included as this is capital expenditure.

I work in a practice ran by Derbyshire Community Health Services or Royal Primary Care, how do I access my funding?

DCHS - please email dchst.cpdfunding@nhs.net

Royal Primary Care - please email crhft.CPD@nhs.net

How do I know how much funding I have remaining, or if I am eligible?

Please email ddlmc.thehubplus@nhs.net and a member of the team will be able to support you.